

St Helens Parish Council

Chairman: Cllr Joe Robertson Clerk: Peter Baxter MA MCGI
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4 April 2017

You are hereby summoned to attend a meeting of St Helens Parish Council to be held on Monday 10 April 2017 at 7pm in St Helens Community Centre. The business to be transacted is set out below:

P Baxter, Clerk

Agenda

Please note there is no item for public participation, as this meeting falls during an elections period.

1. **001/17/18 Apologies-** to receive apologies.
2. **002/17/18 Declarations of interests and requests for dispensation-** (Members are reminded of the need to maintain their register of interests)
 - a) To invite Members to declare any pecuniary or other prejudicial interest they might have in the matters on this agenda (Members with pecuniary or prejudicial interests must leave the room for the relevant items);
 - b) To receive requests for and, if appropriate, grant dispensation to take part in debate or decisions on items.
3. **003/17/18 Minutes-**
 - a) To approve minutes of Council meeting held on 20 March 2017; **[Paper A]**
 - b) To consider the Actions Register. **[Paper B]**
4. **004/17/18 Financial statement report-**
To receive the Responsible Financial Officer's report on the Council's finances for 2016-17. **[Paper C]**
5. **005/17/18 External Audit – Annual Governance Statement-**
To review the Council's governance arrangements and sign the Annual Governance Statement. **[Paper D]**
6. **006/17/18 External Audit – Annual Accounting Statement-**
To agree and sign the Annual Financial Statement for External Audit. **[Paper E]**
7. **007/17/18 Budget 2017-18-**
To agree technical adjustments to the budget set in January 2017. **[Paper F]**
8. **008/17/18 The provision of maintenance services to the public realm-**
To note agreement with Bembridge Parish Council for the provision of call-off Parish Lengthsmen services and to authorise the Clerk and Lead Member for Maintenance to prepare a schedule of suitable works required.
9. **009/17/18 Website domain name-**
To agree a new domain name for the new website and email address.
10. **010/17/18 Finance-**
To authorise invoice payments as presented.
11. **011/17/18 Maintenance-**
To consider and, if appropriate, agree actions arising from damage to a bench caused in a recent vehicle collision on Upper Green Road; and to receive notice of other defects or maintenance required.
12. **012/17/18 Best Kept Village Competition, 2017-**
To receive this year's notice of commencement and to agree, if appropriate, actions required.
13. **013/17/18 Member matters-** [Note: these matters are not for discussion at this time. At the Chairman's discretion an interim answer may be put, pending further research for either written response or agenda item]
 - a) To receive questions on the work of the Council deposited with the Proper Officer by noon 9 April 2017;
 - b) To receive agenda items for the next meeting of the Council.
14. **014/17/18 Annual Parish Meeting, 2017-**
To consider arrangements for the provision of the Annual Parish Meeting. **[Paper G]**
15. **015/17/18 Date of next meeting-** to confirm the date of the Annual Council Meeting as 8 May 2017.